

Asbestos Removal Control Plan

The Asbestos Removalist is to complete this form prior to the commencement of works in consultation with the Asbestos Coordinator.

Workplace and Removalist Details:				
Date:				
Name of removalist (as shown in licence)			School Name and Address	
General Information				Completed (tick)
Notified WorkSafe				<input type="checkbox"/>
Adjacent employers (if relevant) notified by person who commissioned work or removalist				<input type="checkbox"/>
Nominated supervisor assigned for job				<input type="checkbox"/>
Person who commissioned work has notified people (other employees) in immediate and adjacent areas				<input type="checkbox"/>
Copies of training tickets available on site				<input type="checkbox"/>
Copy of asbestos removalist licence available on site				<input type="checkbox"/>
Copy of control plan available on site				<input type="checkbox"/>
Copy of Division 5 Asbestos Audit obtained from person who commissioned the work				<input type="checkbox"/>
Para-occupational air monitoring arranged by person who commissioned removal work for removal of friable asbestos				<input type="checkbox"/>
Equipment [HEPA vac/Neg-air unit/decon unit (filters etc.)/respirators] maintained and records kept				<input type="checkbox"/>
1. Asbestos-containing material (ACM) to be removed				
Type of ACM	Location	Friable (F) Non-friable (NF)	Condition (Good/Fair/Poor)	Quantity (m ² /m ³)
<input type="checkbox"/> Asbestos cement roof				
<input type="checkbox"/> Asbestos cement pipe				
<input type="checkbox"/> Asbestos cement sheet				
<input type="checkbox"/> Vinyl tiles				
<input type="checkbox"/> Zelemite board				
<input type="checkbox"/> Pipe lagging				
<input type="checkbox"/> Sprayed				

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Workplace and Removalist Details:			
2. Personal protective clothing and equipment			
<input type="checkbox"/>	Disposable overalls	<input type="checkbox"/>	Full-face respirators (air-line)
<input type="checkbox"/>	Non-disposable overalls	<input type="checkbox"/>	Employees clean shaven
<input type="checkbox"/>	Half-face respirators (P1/P2/disposable/cartridge)	<input type="checkbox"/>	Fit checks conducted
<input type="checkbox"/>	Full-face respirators (P3)	<input type="checkbox"/>	Other (specify)
<input type="checkbox"/>	Full-face powered air-purifying respirators		
3. Administrative controls (including securing area)			
<input type="checkbox"/>	Asbestos warning signs	<input type="checkbox"/>	Personnel to prevent unauthorised access
<input type="checkbox"/>	Barricades/safety tape	<input type="checkbox"/>	Other (specify)
<input type="checkbox"/>	Security fencing to prevent unauthorised access to removal area		
4. Controls/work practices to control airborne asbestos fibres			
<input type="checkbox"/>	No power tools (hammer, pinch bar/scrapper/knife/other)	<input type="checkbox"/>	Full enclosure (friable)
<input type="checkbox"/>	Seal air vents/windows/entrances/openings	<input type="checkbox"/>	Negative air unit/decontamination unit (friable)
<input type="checkbox"/>	Wet methods (water/PVA spray)	<input type="checkbox"/>	Glove bag (friable)
<input type="checkbox"/>	No unnecessary breakage	<input type="checkbox"/>	Clean up debris throughout removal
<input type="checkbox"/>	Sheets removed in whole (if practical)	<input type="checkbox"/>	HEPA vacuum
<input type="checkbox"/>	Scaffolding	<input type="checkbox"/>	Wet wipe
<input type="checkbox"/>	Scissor lift/elevated mobile platform	<input type="checkbox"/>	Other: (specify):
5. Enclosed removal area (friable)			
<input type="checkbox"/>	Smoke test to be conducted (by whom):		
<input type="checkbox"/>	Negative air units (number :)		
<input type="checkbox"/>	Decontamination unit in place		
6. Decontamination procedure			
Asbestos Removalist Employees			
<input type="checkbox"/>	Full decontamination unit (for friable removal and in certain circumstances for some large non-friable removal jobs)		
<input type="checkbox"/>	HEPA vacuum		
<input type="checkbox"/>	Water spray (using only water spray is usually appropriate for minor non-friable removal jobs)		
Tools and equipment decontamination method		Non-disposable clothing decontamination method	

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<input type="checkbox"/>	HEPA vacuum	<input type="checkbox"/>	Spray with water
<input type="checkbox"/>	Wet wipe	<input type="checkbox"/>	HEPA vacuum
<input type="checkbox"/>	Wash	<input type="checkbox"/>	Dispose of as asbestos waste
<input type="checkbox"/>	Dispose of as asbestos waste	<input type="checkbox"/>	Launder at commercial laundry (Name):
		<input type="checkbox"/>	Other (specify):
7. Methods of disposal			
Asbestos waste and protective clothing/equipment		Structure used to enclose removal area (friable)	
<input type="checkbox"/>	Double bagged/twisted/taped	<input type="checkbox"/>	EPA Victoria-licensed tip (specify):
<input type="checkbox"/>	Labelled	<input type="checkbox"/>	PVA spray then dispose as asbestos waste
<input type="checkbox"/>	Double lined waste skips	<input type="checkbox"/>	Other (specify):
<input type="checkbox"/>	Other (specify)		
8. Method of clean-up following removal			
<input type="checkbox"/>	Remove all visible debris	<input type="checkbox"/>	Spray PVA solution onto substance/structure
<input type="checkbox"/>	HEPA vacuum	<input type="checkbox"/>	Visual inspection
<input type="checkbox"/>	Wet-wipe	<input type="checkbox"/>	Other (specify):
<input type="checkbox"/>	Clearance certificate (required for all friable and non-friable removal jobs) To be obtained from independent person by the person who commissioned the work		
9. Other information			
Removalist supervisor:			Date: