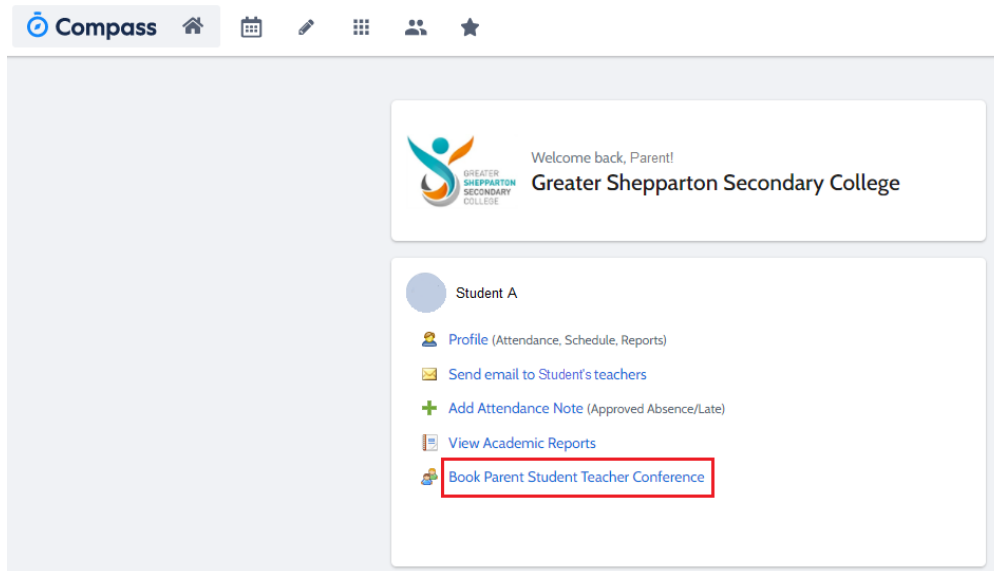


Booking an appointment for Year 10 Course Counselling.

On your Compass Dashboard, click on Book Parent Student Teacher Conference.



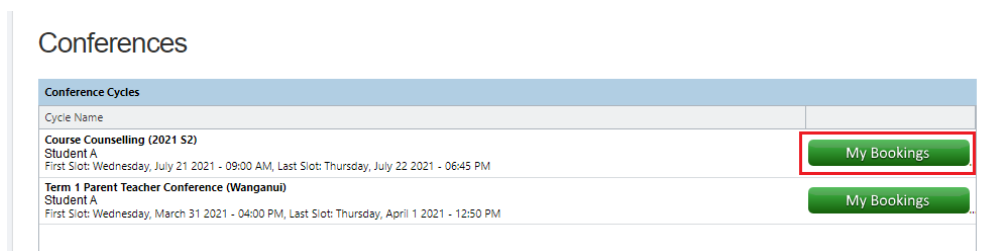
Compass

Welcome back, Parent!
Greater Shepparton Secondary College

Student A

- Profile (Attendance, Schedule, Reports)
- Send email to Student's teachers
- Add Attendance Note (Approved Absence/Late)
- View Academic Reports
- Book Parent Student Teacher Conference

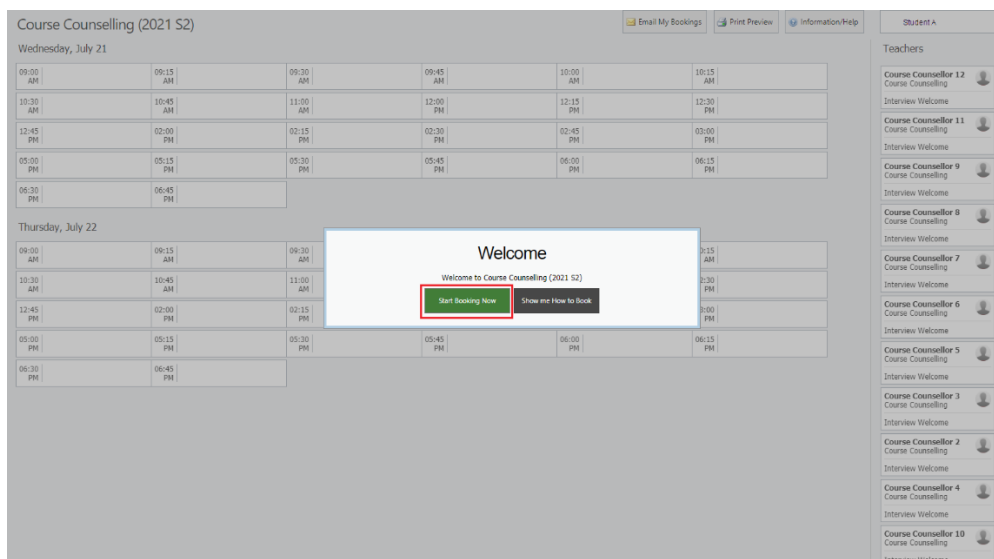
On the Conferences page, click on My Bookings for the Course Counselling (2021 S2).



Conferences

Conference Cycles	
Course Counselling (2021 S2) Student A First Slot: Wednesday, July 21 2021 - 09:00 AM, Last Slot: Thursday, July 22 2021 - 06:45 PM	My Bookings
Term 1 Parent Teacher Conference (Wanganui) Student A First Slot: Wednesday, March 31 2021 - 04:00 PM, Last Slot: Thursday, April 1 2021 - 12:50 PM	My Bookings

When on the Booking page, click Start Booking Now.



Course Counselling (2021 S2)

Wednesday, July 21

09:00 AM	09:15 AM	09:30 AM	09:45 AM	10:00 AM	10:15 AM
10:30 AM	10:45 AM	11:00 AM	12:00 PM	12:15 PM	12:30 PM
12:45 PM	02:00 PM	02:15 PM	02:30 PM	02:45 PM	03:00 PM
05:00 PM	05:15 PM	05:30 PM	05:45 PM	06:00 PM	06:15 PM
06:30 PM	06:45 PM				

Thursday, July 22

09:00 AM	09:15 AM	09:30 AM	09:45 AM	10:00 AM	10:15 AM
10:30 AM	10:45 AM	11:00 AM			
12:45 PM	02:00 PM	02:15 PM			
05:00 PM	05:15 PM	05:30 PM	05:45 PM	06:00 PM	06:15 PM
06:30 PM	06:45 PM				

Welcome

Welcome to Course Counselling (2021 S2)

[Start Booking Now](#) [Show me How to Book](#)

Teachers

- Course Counsellor 12 Course Counselling Interview Welcome
- Course Counsellor 11 Course Counselling Interview Welcome
- Course Counsellor 9 Course Counselling Interview Welcome
- Course Counsellor 8 Course Counselling Interview Welcome
- Course Counsellor 7 Course Counselling Interview Welcome
- Course Counsellor 6 Course Counselling Interview Welcome
- Course Counsellor 5 Course Counselling Interview Welcome
- Course Counsellor 3 Course Counselling Interview Welcome
- Course Counsellor 2 Course Counselling Interview Welcome
- Course Counsellor 4 Course Counselling Interview Welcome
- Course Counsellor 10 Course Counselling Interview Welcome

Select a Course Counsellor on the right-hand side and that will show you their available appointment times.

The screenshot displays a booking interface with two main sections: a grid of appointment times and a list of staff members.

Appointment Grid:

- Wednesday, July 21:**
 - 09:30 AM - 10:15 AM
 - 10:30 AM - 12:30 PM
 - 12:45 PM - 03:00 PM
 - 05:00 PM - 06:15 PM
- Thursday, July 22:**
 - 09:00 AM - 10:15 AM
 - 10:30 AM - 12:30 PM
 - 12:45 PM - 03:00 PM
 - 05:00 PM - 06:15 PM

Teachers List (Right-hand side):

- Course Counsellor 12
- Course Counsellor 11 (Selected)
- Course Counsellor 8
- Course Counsellor 7
- Course Counsellor 6
- Course Counsellor 5
- Course Counsellor 3

Once you have selected an appointment time you like and the Confirm Booking window has opened, click on OK to book that time slot.

The screenshot shows a 'Confirm Booking' dialog box overlaid on the appointment grid. The dialog box contains the following information:

- Reason:** Course Counselling
- Staff Member:** Course Counsellor 11
- Student:** Student A
- Time:** Thursday, July 22 2021 - 11:00 AM

At the bottom of the dialog box, there are two buttons: 'OK' (highlighted with a red box) and 'Cancel'.