Accessing Teams via Compass

To access teams and Office 365, you need to click the envelope icon at the top of your Compass window.

4	Thursday, 19 March 2020	
9:00: Year 9 My C	areer Insights Morrisby profiling	
7am		
8am 8:00: E	xec SIT Meeting @ Wanganui	

You may be asked to login. Your login will be you student code @gssc.vic.edu.au (<u>AAA1111@gssc.vic.edu.au</u>). Your password is the same one you use to login to Compass.



This will bring you to your email account.

You can click the grid icon to access all your other Office 365 apps, including teams.

	Office 365 $\rightarrow$
Apps	
Outlook	OneDrive
Word	Excel
PowerPoint	0neNote
SharePoint	Teams
S Sway	
All apps $\rightarrow$	

When you start teams, you will get the following screen. You can use teams either via the web, or you can download it to your device.

If you have a mobile device, you can download Teams from your Appstore



If you require assistance please stop by your campus IT office, if you are unable to attend school you can contact IT for help on 03 5858 9888